

Headstone & Obituary Navigation Instructions

1. Overview

The Zenfolio database headstone and obituary program employs a navigational aid affectionately referred to as "Breadcrumbs". Located in the upper, left-hand corner, it tells you where you are in the database. For example, if "Home > Your Town > Headstones" were displayed, it would mean that you were looking at the "Home" page followed by "Your Town" (the next level down) and lastly, "Headstones" (the lowest level - which is a part of "Your Town"). Clicking on any one of these will move you to that level.

2. How Do I...

A. Navigate to the Zenfolio Database Program?

(1) Scroll down to the bottom of this page and click on paragraph 3A "Headstones or 3B "Obituaries".

(2) Anywhere else in this website, follow the path "Lincoln County Wyoming > Your Town > Headstones > Headstones (or Obituaries)".

B.. See everything at once? If you're feeling lucky, on the Zenfolio database program opening page, click in the box entitled SEARCH in the upper, right-hand corner. Enter the exact Surname of the person you are looking for. Press the "Enter" key. In the upper left-hand corner of the Search Results page you will see three tabs: Galleries, Collections and Photos. Click on the "**Photos**" tab to view the search results. The results will include all occurrences of the name as listed throughout Lincoln County!

C. Show all available headstone/obituary images? When the "Breadcrumbs" prompt displays "Headstones" or "Obituaries", look at the bottom of the window for the link entitled "Show All". Clicking this will display all images, in alphabetical order. (Please be patient; this is a long process)! Using the scroll bar, you can then navigate quickly throughout the entire list.

D. Locate all headstones in a given cemetery? Click in SEARCH. Enter the name of the desired cemetery (spelled exactly). Press the "Enter" key. In the upper left-hand corner of the Search Results page you will see three tabs: Galleries, Collections and Photos. Click on the "**Photos**" tab to view the search results. The results will show all headstones, in alphabetical order, associated with that cemetery. Click on the first headstone you wish to view. Then, in order to see the next headstone in the Search Results, you must click your Internet browser's "Back" button to return to the Search Results page.

E. Search for all persons with the same Given Name? On the "Home" page, click in SEARCH. Enter the exact Given Name of the person you are looking for. Press the "Enter" key. In the upper left-hand corner of the Search Results page you will see three tabs: Galleries, Collections and Photos. Click on the "**Photos**" tab to view the search results. The results page will show all persons in the database with the same Given Name.

F. Search for a person with a specific Given and Surname? On the "Home" page, click on SEARCH. Enter the person's exact first and last names in that order. Press the "Enter" key. In the upper left-hand corner of the Search Results page you will see three tabs: Galleries, Collections and Photos. Click on the "**Photos**" tab to view the search results. The results will show all persons in the database with the specified Given Names and Surnames.

G. View largest image of a headstone? In any specific image page, hover the cursor over the image and click.

H. Acquire a single picture for my personal use?

- (1) In any specific image page, move the cursor over the image until a pop-up window appears from the left margin.
- (2) In the pop-up window, click on "download Original".
- (3) Then select "This Photo".
- (4) When the "Opening" window appears on your computer, select "Save File" and click [OK].
- (5) Then in the "Downloads" window, clicking (double left-click) on the image filename will open the image in your computer's default image viewer. Here you may view and/or save the file anywhere on your computer.
- (6) You may download as many of these as you wish. They are all free!

I. Determine which cemetery my ancestor is located in? While viewing the person's large headstone image, in the upper right-hand corner you will see two tabs: Thumbnails and Photo Info. Click on the "Photo Info" tab. Displayed in bold, italicized letters next to the word "Keywords" will be the name of the cemetery in which the person is buried.

J. Move to the next group of pictures? If there are more pictures available than can be shown on one page, at the bottom of the page will appear the Navigation Bar. Example: "[1 2 3 4 5 6 7...159 >] [Show All] ". Click one of the numbers to go to that specific group or click "<" or ">" to go to the previous or next group, respectively.

K. Interpret the obituary date prefixes? A typical obituary name is displayed as "Smith, John (13 Jul 1909)". The name displays the name of the deceased and the date as extracted from the obituary itself. Often times, however, a valid death date was not available. In these cases we employed prefixes to show the source of the death date. In the examples below, the single letter prefix preceding the date identifies the source of the death date shown.

(1) **No Prefix.** If no prefix is shown, the date shown is the "actual death date" as taken from the obituary. Ex: Smith, John Henry (12 Mar 1901).

(2) **"b" Prefix.** If the prefix shown is a "b", then the date shown is a "burial or funeral date". Ex: Smith, John Henry (b 12 Mar 2001).

(3) **"i" Prefix.** If the prefix shown is an "i", then the date shown is the "issue date" of the newspaper being scanned. Ex: Smith, John Henry (i 12 Mar 1901).

(4) **"h" Prefix.** If the prefix shown is an "h", the date has been obtained by "hearsay evidence". Ex: Smith, John Henry (h 12 Mar 2001). This indicates that the date shown was obtained from some source other than the newspaper.

(5) **"m" Prefix.** If the prefix shown is an "m", the date represents a military memorial date. Ex: Brown, Henry (Cpl) (m 17 Aug 1918). In this case, Cpl Henry Brown's memorial was held 17 Aug 1918 even though it was known that he had been killed sometime earlier - actual date unknown.

(6) **"u" Prefix.** If the prefix is a "u", that indicates that a reasonable death date could not be found. Ex: Smith, John Henry (u).

3. Continue To ...

A. View Headstones database

B. View Obituaries database

C. Print these instructions. *Note: The Internet Explorer Version 7 browser may not print these PDF files consistently. (1) To overcome this incompatibility, right-click on the document and attempt to Print it. (2) Otherwise, consider downloading any of the following browsers - Apple Safari, Opera, Mozilla Firefox or Google Chrome. These can co-exist peaceably with IE7 on your computer and offer significant advantages.*

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